



Common Room Rental Information Sheet and Rental Agreement

This rental agreement must be accompanied by the Common Room Rental Policy dated June 17, 2010. The rules for Common Room rental which are listed in the policy document must be followed with no exceptions. One of our staff members will review the policy with you and walk you through the common room and kitchen to ensure you know what to do and what not to do.

Date of Application: _____

Tenants Name: _____

Purpose of use: _____

Date of use: _____ **Time of use:** _____

Kitchen Facilities will be used: **Yes** ___ **No** ___

I'm aware of the \$ 50.00 charge for the use of the kitchen: **Yes** ___ **No** ___

I'm aware of the \$ 40.00 per hour charge if the facility is not left clean. **Yes** ___ **No** ___

I'm aware, and will pass on to my guests that South Chatham Village has a "No Smoking" Policy. Smoking anywhere on our premises is NOT allowed. **Yes** ___ **No** ___

Please note: The use of the electronic keyboard and shuffle boards is not permitted.

I have read the Common Room Rental Policy and agree to abide by all the terms and regulations listed therein.

Tenants Name (print)

Tenant Signature _____

Date _____

Staff Approval _____

Date _____