



## Guest Apartment Rental Policy

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Revised December 2, 2015

There is a guest apartment available to the tenants for occasions where they might have family staying overnight. The guest apartment has 2 single beds, pullout couch, private 3 piece bathroom and a TV.

1. Tenants entertaining family must contact the office for reservations of the guest apartment.
2. The rental fee is \$35 per night.
3. A time limit for visitors to occupy the guest apartment will be 14 days and can only be rented to siblings, children or grandchildren of tenants.
4. The tenant shall supply all necessary linens (bedding and towels).
5. Tenants are responsible for making sure that the guest apartment is left clean and in good order after their guests leave.
6. An additional cost of **\$40/hour will be charged to the tenant if staff is required to clean up the room after use.** The guest apartment will be inspected by SCV staff after check out.
7. Check in time is **2:00 p.m.**
8. Check out time is **11:00 a.m.**
9. Maximum occupancy is 4 persons. This is strictly enforced.
10. No smoking allowed in the guest room or on property.

**Please Note:** For the purpose of the agreement, a guest of the tenant is defined as someone **visiting** the tenant, not a guest of the tenant **who is working or attending a seminar or conference in the area.** We must not become a competitor of the area motels.

**The undersigned tenant agrees and will comply with this policy.**

Tenants signature:

\_\_\_\_\_ Apt. # \_\_\_\_\_ Date: \_\_\_\_\_